



AGM Minutes
27th November 2025
Rutherglen High School 9.30am

- **Welcome**

- **Attendees**

Laura Collins, Steph Di Mambro, Lauren Lamont, Helen King, Robert King, Maggie Wade, Cheryl Burnett, Lorraine Danquah, Caroline Perston, Karen Lee

- **Apologies**

Lynne Penny
Afzah Waseem
Cara Devaney
Councillor Cowie
Richard Miller

- **Approval of previous minutes**

No issues, available on school website

- **Chair Report**

[w AGM_Chair_Report.docx](#)

- **Treasurers report**

[x 24_25expenditureincome \(2\).xlsx](#)

Accounts for need to be checked for 1st April 24-31 March 25 and 1st April - 31 March 26

ACTION accounts on hold, until next meeting, whilst the new treasurer gets accounts, signatories and sum up in order.

- **Constitution and Bylaws**

Parent Partnership name adopted, Caroline will update website with details. The Constitution was completed, sent to school and posted to the website by 10th November.

Constitution and code of conduct agreed.

Agendas to be shared two weeks before meetings.

ACTION - code of conduct to be signed and returned by all members before next meeting

- **Election of Office Bearers**

Co-Chairs **Laura** proposed by Lauren, seconded by Helen
Steph proposed by Laura, seconded by Maggie

Treasurer **Helen** proposed by Lauren, seconded by Maggie

Secretary **Lauren** proposed by Helen, Seconded by Laura

PVG **Laura** proposed by Steph, Seconded by Lauren

ACTION - Contact, Afzah as signatory, would you like to support Helen as treasurer

- **Parent Survey Update**

Lauren updated, No email sent out with the qr code. Parents were asked to fill in at parents evening, careers fayre and on facebook.

26 responses - 73% agreed to parent partnership name

ACTION- Survey to remain open, will update with introduction to office bearers and a bit more info regarding what the parent partnership does. Collate results for January meeting

- **Christmas Events Update**

Bothwell -

ACTIONS Timetable for volunteers
Meet with Lynne to sort out Sum Up Machine
Ticket prizes beforehand

School Fayre - Stall to promote parent Partnership and engage with parents.

Xmas Family Disco - School Let agreed
DJ & Santa booked
Raffle to include hampers, gift vouchers, tickets & flowers

ACTIONS Food & Drink - To Be Organised - Tuck Shop
Invites to be sent to all pupils and their families

- **Headteachers Update**

Caroline gave update for Richard,

Instagram has replaced X and has so far been successful

Parents evening was trialling appointments - discussed that S1 parents didn't get letters in bags regarding booking so Caroline will look into that.

Ceilidh arranged for St Andrews in school, after last years success.

Disco let has been approved. So can go ahead with advertising the event

School fayre/cafe organised to include families on Thursday 11th Dec

MCR Pathways Pantomime tickets- tickets have been issued to identified pupils today (27th November) and should be in schoolbags. This isn't a school event and Caroline has asked that any information be shared with parents/carers.

Staffing improving with some long term sickness returning.
Timetable rotation trial from January

Caroline has updated the website Calendar with December events and will update it, to make it clear which events include families and which are in school events

- **Any Other Business**

No other business

- **Date of Next Meeting**

Thursday 29th January 9.30am